



PLACER COUNTY WATER AGENCY  
SINCE 1857

BUSINESS CENTER  
144 Ferguson Road  
MAIL  
P.O. Box 6570  
Auburn, CA 95604

PHONE  
530.823.4850  
800.464.0030  
WWW.PCWA.NET

### PUBLIC RECORDS REQUEST

Date \_\_\_\_\_

*The following information is requested, which will enable us to contact you if any questions (please print):*

Name of requestor \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Records description, include subject/title, date and type of record (be as specific as possible):

Electronic format (free)

Paper/other copy [\*cost for duplicating records, except where a statutory fee is applicable, shall be 10¢ per page for records 8 ½ x 14 (or smaller). Fees for large records/maps, tapes, photos or other record type shall be the Agency’s direct cost of duplication. Estimated duplication costs shall be paid in advance. There will be no charge for requests totaling less than \$1.]

Please email your request to [clerk@pcwa.net](mailto:clerk@pcwa.net) or mail to Placer County Water Agency, Attention: Clerk to the Board, PO Box 6570 Auburn, CA 95604

(FOR OFFICE USE ONLY)

Date Received: \_\_\_\_\_

Immediately send this form to the Clerk to the Board

\*Government Code §6253 et seq.